

**Graveley Parish Council Meeting
Tuesday 19th September 2017 at 8pm
Held at Graveley Village Hall**

Present: Chair Jack Rigg (JR) Vice Chair Cheryl Norgan (CN) Financial Officer Steve Firth (SF)
Tony Bracey (TB)

Members of the public were also present

Apologies – Hilary Napier (HN), NHDC Cathryn Henry (CH), HCC Steve Jarvis (SJ) and PCSO
Phoebe Coates (PC)

Declarations of interest-none

Approval of minutes - The Minutes of the 15th August 2017 were approved and signed.

Matters Arising – None

1. Highways Report

Jack Rigg

a) **Stevenage Borough Local Plan:** no information at this stage.

b) **NHDC Local Plan-** no further information at this stage.

c) **Travellers Site** – We now await the Inspectors recommendations.

d) **Graveley High Street: Retaining Wall in front of 2 & 4 High Street-** Email from Derek
Jerrard (Ringway representing NHDC) *The order for these works has been revamped from 2015
and issued to our specialist contractors. We are currently awaiting their program date.*

*Should you feel that the wall is now dangerous, please raise this as a fault report on the
Hertfordshire.gov.uk website where it will be triaged by our inspectors and the appropriate safety
measures taken. Clerk to chase up.*

JT

2. Planning Report

Tony Bracey

a) None received

3. Financial Report

Steve Firth

a) **Bank Account-** Our current and savings account total £7,129.60

b) **BDO-**have informed SF that they will no longer audit our accounts JR to advise Steve of the new
firm appointed to handle audits in respect of small authorities in Hertfordshire. (PKF Littlejohn
LLP (per HAPTC, Hertfordshire Association of Parish and Town Councils).

JR (done)

c) The 'Notice of the conclusion of Audit' for fiscal year ending 31st March 2017 to be put on the
notice board by the Clerk.

JT

4. Playground

Cheryl Norgan

a) Playground Report- CP reported that CPM's report indicated that bungs were missing on the Multiplay. These have been replaced Clerk to inform CPM.

JT

5. Correspondence Receive-none

6. Matters Arising

a) Fallen Trees Back Lane- Clerk contacted Trevor Ward and received the following email on the 14th September 2017- *The arborist is meeting with the Sub-contractor to agree what works are required. Slow I know but it moving on!!*

JT

b) Faulty Street Light- the street light no. 2 in Church Lane is out Clerk to report.

JT (done ref no. 201013082257)

c) Overhanging Trees in Turf Lane- Email on 29th August 2017 from Tayla Markland of NHH -*I visited the area last week.I have taken pictures and added a job to our Estate Services spreadsheet for the trees to be cut back. This will be carried out in due course. If you have any further queries, please do not hesitate to contact me.*

JT

d) Drain covers- a member of the public reported that a drain cover has sunk over time at the junction of Church Lane with the B197. Also at the junction there are two other metal covers where the road surface requires attention and in need of some repair as it is a safety issue Clerk to contact Trevor Ward at Ringway to suggest he makes a visit as the whole surface at the junction would benefit from resurfacing.

JT

7. Any Other Business

a) Request for support from Save our Green Belt in North Herts (SOGB) - On the recent questionnaire there was large support for this initiative and JR will speak to the organizers to clarify how issues specific to individual villages would be addressed under their proposals. JR to report at the next meeting.

JR

b) Open Day/ Fund Raising- It was discussed by GPC and local residents as to the best way forward to raise additional funds for fighting the SBC/NHDC Local Plan and any other means which could to be used All GPC members were asked to think about ways of achieving these aims.
All Councillors.

d) Results of Questionnaire- JR wished to thank all the residents who had taken the time to respond to the questionnaire and said their efforts were very much appreciated. In all 21 replies were received and the results are attached at the end of the minutes. The top four priorities (of all issues identified) that local residents were concerned with were Traffic 26%, Green Belt 22%, Coalescence 16% and Quality of Village Life 11%.

JR and CN are having a meeting with Bim Afolami the MP for this area together with Representatives from other local Parish Councils within Bim's constituency to discuss NHDC's Local Plan and will report back in due course.

JR

8. Cheques Issued

- a) CPM Playground inspection £60.00 incl vat
- b) Graveley Village Hall rent 6 months £108.00 no vat
- c) Alan Eaton Grass cutting etc., Playground £290 no vat
- d) BDO Accounts approval £120.00
- e) JR Petty cash £33.03

The meeting closed at 9.15 pm

**The next GPC meeting will be at Graveley Village Hall
On Tuesday 17th October 2017**

Results of Questionnaire

Issues	1	2	3	4	5	Total	Order of Importance	
Traffic	5	8	3	2	1	19	26%	1
Coalescence	7	1	2	0	2	12	16%	3
Green Belt	6	1	1	5	3	16	22%	2
Infrastructure	0	2	0	1	1	4	5%	
Air Quality	1	1	3	0	0	5	7%	1 or 4?
Village Identity/Quality of Life	3	2	1	2	0	8	11%	4
Flooding	0	1	0	1	0	2	3%	
Other	2	0	0	0	1	3	4%	
Travellers	1	0	2	0	1	4	5%	
Total	25	16	12	11	9	73	100%	