

Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 20th August 2019 at 8pm held at Graveley Village Hall, High Street, Graveley, Hertfordshire, SG4 7LB.

Council members present:	Councillor Luke Crouch Councillor Martin Griffin – Chair Councillor Helen Lumley Councillor Gill Shenoy
In attendance	Danielle Galvan (Clerk/RFO to the Council) Cllr G Davies (NHDC) Cllr S Jarvis (HCC) Cllr T Tyler (NHDC) 6 members of the public were also present.
Agenda Item and minute number	Summary
19/069	Apologies To receive and accept apologies for absence. <ul style="list-style-type: none"> • Cllr Rob Millard • PC Gary Pugsley • PCSO Becky O’Driscoll
19/070	Interests a). To receive declarations of interest from Councillors on items on the agenda. Cllr Shenoy – Items 75b and 78. Cllr Shenoy abstained from the decision-making process and vote on these two agenda items. <ul style="list-style-type: none"> • Cllr Crouch – Item 74a (grass cutting). • Cllr Griffin – Item 74a (Expense claim – Clerk). Both Councillors abstained from the vote on these agenda items. b). To receive written requests for dispensations for declarable interests. <ul style="list-style-type: none"> • None. c). To grant any requests for dispensation as appropriate. <ul style="list-style-type: none"> • N/A.
19/071	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 18 th June 2019 as a true and accurate record. Resolved. Proposed by Cllr Crouch, seconded by Cllr Shenoy that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. Unanimously agreed.

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19/072	<p>Public Participation</p> <p>A resident asked about the possibility of having another dog litter bin in the village. There was debate as to where it should be positioned; it was suggested on the corner of Ashwell Close. Cllr Tyler reminded the Parish Council that NHDC bins are dual purpose. <i>Action:</i> Cllr Tyler to find out if there are stickers still available. (<i>Action completed</i>).</p> <p>A resident asked if the Parish Council would want to have the hedge cut in the playground. Plants Galore to quote for this work.</p> <p>There was a discussion about the recent number of accidents. It was agreed that the Parish Clerk contacts the local Police for comment and to also follow up on the DriveSafe initiative. <i>Action:</i> Clerk to follow up on both items. (<i>Action completed</i>).</p>
19/073	<p>Reports from County & District Councillors, Police and others</p> <p>Another letter has been received from the Inspector examining the local plan. The local plan is a year away from completion. It was reported that discussions about density and numbers of houses in the initial estimate has been reduced and there is the possibility that we might be able to save some of the green belt in the local plan. Another series of consultations will be due.</p>
19/074	<p>Finance</p> <p>a) To authorise payments: Cheque for £430.00 for grass cutting at the playground by Alan Eaton. Resolved. Proposed by Cllr Lumley, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>b) NHDC for the lease of the playground land £100.00 (per annum). Resolved. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.</p> <p>c) Fully documented and receipted expense claim for the Parish Clerk (for 6 months) for £190.26. Resolved. Proposed by Cllr Crouch, seconded by Cllr Lumley. Unanimously agreed.</p> <p>The Clerk reported that there was just over £5,000.00 in the Graveley Parish Council bank account.</p>
19/075	<p>Planning</p> <p>a) To consider planning applications received. Change of use of part of a car boot sale to a portable Adventure Golf Course (for restricted use between April and September). Graveley Hall Farm, Church Lane, Graveley, Hitchin, Hertfordshire, SG4 7LY. Reference Number - 19/01488/FP. Resolved. That the GPC had no objection to this planning application from the Graveley Parish Council, with the condition that the restricted use between April and September and the equipment outside of this time will be stored off site. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.</p> <p>b) Single story rear extension - 20 Oak Lane, Graveley, Hitchin, Hertfordshire, SG4 7LN. Reference Number - 19/01364/FPH. Resolved. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.</p> <p>c) To consider planning applications received during the period (Thursday 15th August and Tuesday 20th August 2019). None.</p> <p>d) To consider that a small group of villagers help Cllr Lumley in evaluation of Planning Applications prior to discussion and decision at GPC meetings. Three group members proposed are Peter Bracey, Chris Nathan and Fiona Hutton. Any planning application</p>

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	<p>received via the GPC would be sent to these individuals for their comments and views along with speaking to local villagers/affected residents. A summary and recommendation would be prepared in advance for consideration at the Parish Council meeting. To be trialled for 12 months.</p> <p>Resolved. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.</p> <p>e) NHDC Local Plan 2011-2031 Update Summary of response by Inspector following examination of local plan, dated 9th July 2019 (taken from an email forwarded by Jack Rigg). Not discussed as previously covered by the NHDC Councillors (Item 19/073).</p> <p>f) To consider 18 High Street – Ordinary watercourse application by Raybridge Corporation Ltd. To change to the scheme relating to the culvert on/under the development on the corner of Church Lane. The Parish Councillors felt that they were unable to make a clear decision on this matter. There is no objection to this planning application from the Graveley Parish Council.</p> <p>Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed.</p>
19/076	<p>To consider the proposal of a sign post directing to St Marys Church on Graveley High Street saying “to the church” or similar. Cllr Jarvis to find out the cost of this sign and if the HCC have budget. <i>Action:</i> Cllr Jarvis to advise the Parish Clerk.</p> <p>Resolved. Proposed by Cllr Shenoy, seconded by Cllr Lumley. Unanimously agreed.</p>
19/077	<p>To consider re-printing of Graveley Parish walks leaflet, subject to Parish Parks Partnership (P3) grant. 5,000 leaflets have been requested and the grant form has been completed. The cheque would come to the Parish Council and there is the possibility that the VAT can be claimed back. <i>Vote:</i> Approved on the basis that £400.00 grant will be awarded to Graveley Parish Council.</p> <p>Resolved. Proposed by Cllr Lumley, seconded by Cllr Crouch. Unanimously agreed.</p>
19/078	<p>To consider whether the Graveley Parish Council keeps the refuse bin. Proposal that the Parish Council bin is moved away from the Village Hall to another area and the litter picker uses this bin and then distributed into designated purple bins by the Clerk. It was agreed to trial this for 3 months.</p> <p>Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed.</p>
19/079	<p>Overgrown Hedge – Hillsbank, Ashwell Common. Proposal for the Parish Clerk to speak to the owner about the growth and cutting the hedge within a timeframe to be agreed. Proposal for the Parish to address this more formally if this is not done.</p> <p>Resolved. Proposed by Cllr Griffin, seconded by Cllr Crouch. Unanimously agreed.</p>
19/080	<p>Clerks report – Information only. Correspondence received and outstanding action points. Caravan dumped in Graveley Lane – The NHDC have removed this. It was previously reported (July 2018) about the number of potholes from the route leading up from Corey’s Mill to Ashwell Common. It is believed that Ringway have been to assess the area and will be advising that the area needs resurfacing and not patching. NHDC – Housing needs study. Looking at the type of affordable housing that the Parish would be looking for from any new development within the Parish boundary. The Clerk working with the NHDC to complete this New PSCO – Becky O’Driscoll.</p>
19/081	<p>Items for consideration at next meeting None suggested.</p>

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The meeting closed at 8.55pm.

The next Graveley Parish Council Meeting will be on Tuesday 17th September 2019 at 8pm.

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