

Graveley Parish Council Minutes
of the Full Parish Council taken on Tuesday 15th October 2019 at 8pm held at Graveley Village Hall, High Street, Graveley, Hertfordshire, SG4 7LB.

Council members present:	Councillor Martin Griffin – Chair Councillor Luke Crouch Councillor Helen Lumley
In attendance	Danielle Galvan (Clerk/RFO to the Council) Cllr George Davies (NHDC) Cllr Terry Tyler (NHDC) 3 members of the public were also present.
Agenda Item and minute number	Summary
19/096	Apologies To receive and accept apologies for absence. <ul style="list-style-type: none"> • Councillor Rob Millard – Vice Chair • Councillor Gill Shenoy • PC Gary Pugsley
19/097	Interests a). To receive declarations of interest from Councillors on items on the agenda. None. b). To receive written requests for dispensations for declarable interests. None. c). To grant any requests for dispensation as appropriate. N/A.
19/098	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 17 th September 2019 as a true and accurate record. Resolved. Proposed by Cllr Crouch, seconded by Cllr Lumley that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair. Motion carried.
19/099	Public Issues None.
19/100	Reports from County & District Councillors, Police and other Cllr Tyler reported that some local residents attended a meeting this week regarding the local plan and potentially saving some of the current green belt met with the NHDC planning officer & CPRE. The meeting was to discuss the reduction of houses required in North Herts from the National Statistics office and about the density of dwellings per hectare (first reported in August's meeting). Each area/village has a nominal figure for village per hectare. If there was to be an increase in the number of dwellings per hectare then they might be able to save some green belt. It was suggested in the region of 10-15%

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	<p>(an approximate figure). The GPC requested that they be advised about any future meetings, should they want to attend.</p> <p>Neighbourhood plan was discussed for Great Ashby, Graveley and Weston. To be discussed again next September if the GPC would want to work jointly.</p> <p>Area Committee Grants were discussed and the potential that there might be some funds available to local groups. <i>ACTION</i>: Cllr Davies to email this information to the Clerk.</p>
19/101	<p>Finance</p> <p>a) Nat West bank statements are now being sent directly to the Parish Clerk.</p> <p>b) Bank balance is just over £8,000.</p> <p>c) Budgeted figures for the precept for April 2020-March 2021 were discussed, and the need to increase the precept due to the maintenance costs needed and no VAT subsidy to claim back. The budgeted figure is £8,851.39 and possibly leads to a £10 increase per household as an estimate. The Clerk still remains a volunteer and is unpaid. It was agreed that the precept budgeted figure was reasonable and voted on.</p> <p>Resolved. Proposed by Cllr Lumley and seconded by Cllr Crouch. Unanimously agreed.</p>
19/102	<p>Planning</p> <p>a) To consider planning applications received. 17/00862/OPM – An extension has been granted. To be discussed at November's GPC meeting</p> <p>b) To consider planning applications received during the period (Thursday 12th September and Tuesday 17th September 2019). 19/02394/FPH Manor Farm. An extension has been granted. To be discussed at November's GPC meeting.</p>
19/103	<p>VE Celebrations – Friday 8th May 2020</p> <p>Questionnaire has been sent to every household in Graveley. 16 responses.</p> <p>The majority was in favour of a Street party followed by a Village fete and then a Village day. Public liability insurance was discussed and whether the Church could cover the day, if not the Parish Clerk would find out from the Parish Council insurers. Street party/Village day was agreed to ensure that if the weather was not good then the Village Hall could be used.</p> <p>Resolved. Proposed by Cllr Crouch, seconded by Cllr Lumley. Unanimously agreed.</p>
19/104	<p>To consider a grant application of £500.00 for St Mary's Churchyard grass mowing.</p> <p>Resolved. Proposed by Cllr Crouch, seconded by Cllr Lumley. Unanimously agreed.</p>
19/105	<p>GPC Facebook page</p> <p>To consider the Graveley Parish Council Facebook page and agree its future. Cllr Crouch to update the page before November's meeting for other Councillors to review.</p> <p><i>ACTION</i>: Clerk to bring forward to November's agenda for Cllr Crouch to report on.</p>
19/106	<p>Financial Regulations Policy</p> <p>To consider and if approved, adopt the GPC Financial Regulations Policy – October 2019 based on NALC's model regulations. To replace previous ones dated 2016 in line with the National Association of Local Councils (NALC). Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley that the document be adopted by GPC. Unanimously agreed.</p> <p><i>ACTION</i>: To be published on the Graveley Parish Council web site. <i>Completed 16/10/2019.</i></p>
19/107	<p>Clerks report – Information only. Correspondence received and outstanding action points. Potholes at Grinders End. Previously reported. NHDC have reported that they do not</p>

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	<p>believe that the fault requires repair at this time, but if the problem get worse it is to be reported again.</p> <p>26th September 2019 – Potholes were reported on the corner of Oak Lane turning left onto the High Street. Work was completed on Tuesday 8th October.</p> <p>Update on DriveSafe. Agreements have been sent out to both lead volunteers and potential roadside volunteers.</p> <p>18, High Street, Graveley. S106 monies email from NHDC.</p> <p>The Clerk sent a note to the NHDC regarding possible S106 grant as it was believed it could be possible as this was part of the original planning application made in 2011. The NHDC agreed that it did relate to an application made in 2011 and it was granted permission with this Unilateral Undertaking in place. However, the application lapsed without commencement and the unilateral undertaking was therefore no longer due and the file closed. There were then two subsequent applications made, but the 2015 application also lapsed and the 2018 application is current. Both the 2015 and 2018 applications did not need to be supported by a Unilateral Undertaking since legislation changed.</p> <p>09/10/2019 – Chased up breach on 1a High Street with the NHDC. Still no response.</p> <p>12/09/2019 - Illegal encampment/building at Wymondley wood/Ashwell Common. <i>ACTION:</i> Clerk to forward the email to Cllr Tyler to refresh his memory and for him to pursue. <i>Completed 15/10/2019.</i></p> <p>Salt bins in Graveley – 4 salt bins in the village and 2 of them are on Church Lane (Ashwell Close/Ashwell Common and one on Oak Lane), right next to each other (the Church has their own salt bin). HCC have been asked if we can move the salt bin from Church lane to help villagers on the High Street. Asked the resident of 14 High Street if she was in agreement with this idea. Application for salt to be made by end of October 2019. It was suggested that Pondsides can be very icy when the rest of the village is less so.</p> <p>School delivery from Bidfoods – The clerk reported complaints from residents about this lorry parking on Ashwell Common, obstructing the road and parking across the pavement so that pedestrians are not able to pass. She has reported this to the school and the company is looking into this matter. <i>ACTION:</i> Clerk to follow up. <i>Completed 18/10/2019.</i></p>
19/108	<p>Items for consideration at next meeting</p> <p>GPC Facebook page</p> <p>VE day Committee</p>

The meeting closed at 8.40pm.

The next Graveley Parish Council Meeting will be on Tuesday 19th November 2019 at 8pm.

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