

Email to: Parishclerk@graveley.org.uk

Web: www.graveley.org.uk

**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 18th January 2022 at Graveley Village Hall,
High Street, Graveley, Hertfordshire, SG4 7LB at 8.15pm**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Gill Shenoy
In attendance:	Danielle Galvan (Clerk & RFO to the Council) Cllr G Davies (NHDC) Cllr S Jarvis (HCC)
22/001	Apologies Cllr Thorpe
22/002	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin made a declaration of interest for agenda item 22/006, with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
22/003	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 16 th November 2021 as a true and accurate record of proceedings. To be brought forward to the next meeting. No vote taken.
22/004	Public Issues None.
22/005	Reports from County & District Councillors, Police and others Cllr Jarvis joined the meeting at 8.30pm. HCC will be adding an Advance give way sign in Graveley Lane to deal with the occasional problem of cars overrunning the junction. Graveley Village has been listed as a 20mph speed restriction area, but is 271 th in order of priority from a list of 552 villages/towns. It is seen as dangerous as there have been two fatal accidents over recent years at the junction at North Road.

Graveley Parish Council minutes (in draft) Signed: _____

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22/006	<p>Finance To authorise payments made in accordance with the budget. The payment schedule was agreed. Resolved. Proposed by Cllr Lumley. Seconded by Cllr Shenoy. Unanimously agreed.</p>
22/007	<p>Planning a) 21/03188/FP - Change of use of riding school rest room/kitchen to retail shop. [Manor Farm, Church Lane, Graveley SG4 7BN]. No objection. Resolved. Proposed by Cllr Lumley. Seconded by Cllr Shenoy. Unanimously agreed. b) To consider planning applications received during the period (Wednesday 12th January to Tuesday 18th January 2022). None received. c) To discuss and consider the GPC to start the process of producing a Neighbourhood Plan in 2022. To discuss and consider the GPC to start the process of producing a Neighbourhood Plan in 2022. It was agreed to bring this agenda item forward to the next Parish Council meeting for discussion. No vote taken.</p>
22/008	<p>Plant Britain To discuss whether Graveley Parish Council would like to take part in this initiative. This was discussed and Cllr Shenoy was actioned to suggest up to three possible areas of land in the village for discussion at the next GPC meeting that might be suitable for this initiative. No vote taken.</p>
22/009	<p>Playground road sign – Ashwell Close Three positions were proposed and discussed. Position A was agreed (a road sign below the existing road sign in Ashwell Close). Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed. It was also discussed for the need to have an additional handmade sign to be attached to the fence by the parking area by the allotment area.</p>
22/010	<p>Platinum Jubilee Celebrations To discuss possible celebrations for the village. It was agreed to bring this agenda item forward to the next Parish Council meeting for discussion. No vote taken.</p>

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22/011	<p>Clerks report</p> <p>The new Playground sign was put up 9th January 2022. Thank you to Cllr Griffin for mounting the sign.</p> <p>Road Surface dressing repair on the manhole cover on the High Street outside 14 High Street was repaired by HCC just before Christmas. The Parish Clerk has thanked the HCC for their help.</p> <p>1a High Street – damage to the grass verge outside. The Clerk followed this up and received a response on 24th November 2021 from the HCC, Law/Enforcement officer. In summary, the site has been inspected and it was noted that the area had recently been cleared in order to physically mark out a potentially new large access with associated visibility splays etc, into the now vacant site. Further investigations are now taking place regarding on-going Planning Applications for this location, whilst trying to establish who the current owners of this site are and who might have carried out these unauthorised works in the Public Highway verge. They are currently considering if any possible future enforcement action may be required or even if it is necessary in this particular instance. This will be on a current very limited resource, highway safety and priority basis at the moment.</p> <p>The village litter picker has invoiced for some clearing of broken glass outside the George & Dragon pub in late December and early January. The Parish Clerk has contacted Greene King in order to be reimbursed for this.</p> <p>Refuse collections have been delayed due to the Bank holidays falling at the weekend over the Christmas period. Normal services to resume next week.</p>
21/012	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 15th February 2022.</p> <ul style="list-style-type: none"> • To discuss and consider the GPC to start the process of producing a Neighbourhood Plan in 2022. • Plant Britain. • Platinum Jubilee Celebrations
	<p style="text-align: center;">Meeting closed at 8.45pm.</p>

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