



Email to: Parishclerk@graveley.org.uk
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Graveley Parish Council Meeting Minutes
 of the Full Parish Council taken on Tuesday 17th January 2023 at Graveley Village Hall,
 High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm

Council members present:	Cllr J Atkinson Cllr M Griffin – Chair Cllr H Lumley
In attendance:	D Galvan (Clerk & RFO to the Council) 1 member of the public
23/001	Apologies - Cllr S Jarvis , Cllr R Millard, Cllr J Thorpe,
23/002	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin made a declaration of interest for agenda item 23/006, with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
23/003	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 15 th November 2023 as a true and accurate record of proceedings and be duly signed by the Chairman. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.
23/004	Public Issues A member of the public asked for the GPC to consider refreshing the paint on the bollards and railings that surround the pond. The GPC to consider this request.

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23/005	<p>Reports from County & District Councillors, Police and others</p> <p>Cllr Jarvis provided a written report that the Clerk sent out to the Councillors prior to the meeting. In summary: A notice has been sent to residents of Graveley regarding drainage investigation works to solve the problem of flooding at the A1(M) roundabout. Advice is to move cars on the High Street south of about the village hall. HCC will be refilling the salt bins. The cold weather has caused the increase in the number of pot holes. It is important that people report any that they notice that are a problem.</p>
23/006	<p>Finance</p> <p>a) To agree for the Clerk's salary to be paid quarterly in advance in January, April, July and October each year. This arrangement was agreed. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.</p> <p>b) To authorise the payment schedule for January 2023 made in accordance with the budget. The payment schedule was agreed. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.</p>
23/007	<p>Planning</p> <p>a) To consider planning applications received. None.</p> <p>b) To consider planning applications received during the period (Wednesday 11th January to Tuesday 17th January 2023). 22/03299/FP at Land Rear Of Gothic House, Oak Lane, Graveley Erection of 5 detached dwellings (3 x 3-bed and 2 x 4-bed) including parking, landscaping and creation of vehicular access off Ashwell Common. b/f – February 2023.</p> <p>c) Feedback from meeting with NHDC on 6th January 2023 regarding the Local Plan NS1 and master plan. Cllr Atkinson reported that it was a successful meeting with NHDC and Croudace and they were keen to engage with the GPC and all stakeholders. Provisions have been made for a Parish/Community hall next to a Primary School. A further meeting is anticipated end of February. Croudace are aware of the need to keep a separate feel between Graveley and NS1, there will be no vehicle access from Graveley High Street. There will be no high banks to hide the site. There are no plans for there to be any retail facilities. There was a long term view that the site would not be in the Parish of Graveley and might become a separate Parish similar to Great Ashby's scenario. Cllr Atkinson and Cllr Lumley to find out about any plans for a GP surgery at the follow on meeting.</p>

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23/008	<p>Repair to bench outside the Village Hall</p> <p>To consider and agree on a budget figure to repair the village bench. The bench outside the Village Hall has collapsed, the two lower seat boards having rotted beyond repair and now need replacing (warning tape has been put around the bench). Cllr Griffin and Cllr Millard have volunteered to remove the old boards and fixings and replace with new ones, if the GPC can pay for the materials. Cllr Griffin has received a quote for wooden boards, coach bolts and varnish in the region of £220 to include VAT. Other quotes will be obtained, but the total price should not be more than £220. Budget figure of £220 (inclusive of VAT) was agreed. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.</p>
23/009	<p>Clerks report – Information only. Correspondence received and outstanding action points.</p> <ul style="list-style-type: none"> • 22/03006/FPH and 22/02681/PNMA The Studio, Manor Farm, Church Lane, Graveley. The case officer has found that the plans submitted with both applications were incomplete so both applications have been made invalid and are no longer available to view in the website. • Email received regarding the planning application at the rear of Graveley House. The application is now reduced from 29 to 26 homes to allow for more landscape led scheme with more open space/trees/grassland, and the development is now entirely screened from the roadside. • Monday 23rd January at 7pm 20's Plenty for Hertfordshire Zoom Presentation and Q&A for Parish & Town Councillors. • HCC are encouraging residents to report potholes on the road network, following a big increase in the number of potholes appearing as a result of the recent cold and wet weather. • Drainage Investigation works to be carried out between 23/01/2023 and 28/01/2023 between the hours of 20:00pm and 05:00am. These works are to solve the problem of flooding at the A1(M) roundabout. Cars that are normally parked around High Street south of about the village hall. [The Customer service centre number is 0300 123 4047]. <i>Action: Members of the GPC to inform residents that may be affected by this – Completed.</i> • Received the accounts for St Marys Church. Clerk to b/f for February's meeting. • Ashwell Common resurfacing works – Invitation to tender giving the detail of works has been sent to the GPC. • 1a High Street – I have been asked to clarify that this site has a licence to sell used cars. NHDC Enforcement office – 2 emails sent awaiting a reply. • Followed up on email sent to McLaren regarding the debris/condition of the road outside the Click Warehouse construction site. Spoke to the Project Manager and was informed that this area is cleaned every week. The Project Manager offered to meet with the Clerk if the GPC felt that the condition of the road was still an issue.

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23/010	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 21st February 2023.</p> <p>Planning: 22/03299/FP at Land Rear Of Gothic House, Oak Lane, Graveley.</p> <p>Grant for St Mary's Church.</p> <p>Review the litter picking schedule (last reviewed - May 2022).</p>
	Meeting closed at 8.25pm

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