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**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 15th March 2022 at Graveley Village Hall,
High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

Council members present:	Cllr Martin Griffin – Chair Cllr Helen Lumley Cllr Rob Millard – Vice Chair
In attendance:	Danielle Galvan (Clerk & RFO to the Council) Cllr George Davies (NHDC)
22/024	Apologies Cllr Gill Shenoy, Cllr Johnie Thorpe and Cllr Steve Jarvis (HCC)
	8.05pm Cllr George Davies joined the meeting.
22/025	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation. Cllr Griffin made a declaration of interest for agenda item 22/029, with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
22/026	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 15 th February 2022 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.
22/027	Public Issues. Cllr Lumley raised an issue on behalf of a member of the public regarding dogs that are off their leads up by Grinders End albeit with their owners.
22/028	Reports from County & District Councillors, Police and others The Clerk read out Cllr Jarvis's report. To summarise: - the road playground sign to be attached to the street sign is not possible though fastening it to the lamp column is being investigated.

Graveley Parish Council minutes

Signed: _____

Meeting date: 15th March 2022

Dated: _____

22/029	<p>Finance To authorise payments made in accordance with the budget. The payment schedule was agreed. Resolved. Proposed by Cllr Lumley. Seconded by Cllr Millard. Unanimously agreed.</p>
22/030	<p>Planning To consider planning applications received. a) 22/00544/FPH - Erection of replacement outbuilding in setting of Listed Building. Crow End, Church Lane, Graveley, SG4 7LU. No objection. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed. b) 22/00545/LBC - Demolition of curtilage listed outbuilding - Crow End, Church Lane, Graveley, SG4 7LU. No objection. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed. c) 22/00603/FPH - Bow Cottage, 15 High Street, Graveley, SG4 7LE - Erection of pitched roof over existing car port to create first floor studio including external staircase. No objection. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed. d) To consider planning applications received during the period (Wednesday 9th March to Tuesday 15th March 2022). None received.</p>
22/031	<p>Council Policy To consider, review and agree on new council policy. Environment Policy It was agreed that GPC would adopt this new policy. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley. Unanimously agreed.</p>
22/032	<p>Clerks report Complaints of broken glass on Pondsides after the refuse collectors. The matter has been raised with NHDC to investigate the causes and reported as an incident. The Clerk to follow this up <i>[completed on 16/03/2022]</i>. Cllr Davies kindly offered to help support. Grey refuse bin at the village hall has broken and so a replacement wheelie bin has been ordered and since delivered at no charge. 1a High Street – Land north of the depot Planning application – sent another follow up email to the NHDC but was asked to email again in a week or so. NHDC Precept - £5358 to be paid to the Parish Council in two instalments in April and September 2022. Platinum Jubilee celebrations – Waiting to hear back from Ringway if they can lend a ‘road closed’ sign for the day and from the HCC regarding confirmation of the closure of Pondsides. <i>[All actions completed for the GPC]</i>.</p>

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22/032/cont.d	<p>The Clerk has asked the NHDC for any archive storage facility that they may have for the number of files (previous accounts, minutes).</p> <p>Received an email from HCC regarding the work they will be doing on the cycle track and asked for the keys for the bollards up at Ashwell Common. They will be providing a macadam and grass margin surface between Graveley Lane and Turf lane for the use of walkers, cyclists and horse riders. The section to the south (Ashwell Common) will be cleared back and the need for resurfacing assessed once the full width and condition of the existing macadam is known. <i>[Keys signed for and handed to a HCC Project Officer on 17/03/22].</i></p> <p>The Comet would like to do any article about Graveley, news, history so the Clerk has been in touch with a couple of people in the village to supply with information.</p> <p>Land/verge outside the Old Forge, Church Lane. It has been brought to the GPC's attention that the owner has fitted wooden posts and filled this piece of land with gravel with the view to making it into a bin store area as they believe it to be their land. Enquiries are being made with Highways.</p>
22/033	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 19th April 2022. None suggested.</p>
	<p style="text-align: center;">Meeting closed at 8.40pm.</p>

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