

**Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Tuesday 21st March 2023 at Graveley Village Hall,
High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

Council members present:	Cllr J Atkinson Cllr M Griffin – Chair Cllr J Thorpe
In attendance:	D Galvan (Clerk & RFO to the Council) Cllr G Davies 1 member of the public
23/022	Apologies – Cllr S Jarvis, Cllr H Lumley, Cllr R Millard.
23/023	Interests. None.
23/024	Minutes a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 21 st February 2023 as a true and accurate record of proceedings and be duly signed by the Chairman. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.
23/025	Public Issues Concerns were raised about the height of skips being stacked in storage at 1a High Street. Councillors asked for the Parish Clerk to find out about any height restrictions/Health & Safety issues with the NHDC. Action: Clerk to enquire. [Completed 22/03/2023].
23/026	Reports from County & District Councillors, Police and others Cllr Davies mentioned that the budget had been approved at the last NHDC budget meeting. Southern Rural have awarded Great Wymondley a grant for a community orchard. Cllr Davies will not be seeking to be re-elected this May as he is relocating outside of the Chesfield Ward. Cllr Griffin thanked Cllr Davies for his support and service to GPC and Graveley residents over the last four years.

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23/027	<p>Finance</p> <p>To agree a Payroll service for the submission of the Clerk’s salary. For Greydells accounting to process the payroll in accordance to the payment schedule to confirm the figures in advance of the parish council meeting, to provide payslips to the Clerk, to submit the calculations in real-time to HMRC and provide proof of reporting (RTI filing) for the auditors. The cost of this service from April 2023 would be £40 per annum. Agreed by all.</p> <p>Resolved. Proposed by Cllr Griffin. Seconded by Cllr Thorpe. Unanimously agreed.</p>
23/028	<p>Planning</p> <p>To consider planning applications received.</p> <p>a) 17/04017/FP - Land At, Milksey Lane, Graveley, Hertfordshire Residential development comprising of 8 detached and 2 semi-detached dwellings with detached garages and provision of new vehicular and pedestrian access off of High Street (as amended by plans received 15/2/23). That a comment of ‘no objection’ and a comment/request to maintain the tree line be made to this planning application to the NHDC Planning office. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.</p> <p>b) 23/00420/FP – Chesfield Downs Golf Club, Jacks Hill, Graveley, Hitchin SG4 7EQ Single storey extension to east elevation to provide indoor swimming pool and spa. That a comment of ‘no objection’ to be submitted to the NHDC Planning office. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.</p> <p>c) 22/03299/FP - Land Rear Of Gothic House, Oak Lane, Graveley. Erection of 4 detached dwellings (2 x 3-bed and 2 x 4-bed) including parking, landscaping and creation of vehicular access off Ashwell Common (as amended by plans received 3rd March 2023 and 7th March 2023). That a comment of ‘no objection’ to be submitted to the NHDC Planning office. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson. Unanimously agreed.</p> <p>d) To consider planning applications received during the period (Wednesday 15th March to Tuesday 21st March 2023). 23/00545/FPH Two storey side extension, front porch extension following demolition of existing porch. Alterations to fenestration 2 Manor Cottages, Church Lane, Graveley, Hitchin, Hertfordshire, SG4 7BN. Action: to b/f to April meeting.</p>
23/029	<p>Clerks report</p> <ul style="list-style-type: none"> • Elections for the Chesfield Ward for District/Parish Council to take place this May. Timescale/dates were read out and the official notice to be advertised on the web site. GPC Meeting in May to be held on Tuesday 9th May 2023. This date is to be confirmed. The NHDC Monitoring Officer will provide Code of Conduct training on Tuesday 16th May 2023 from 7pm for councillors via Zoom.

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23/029 Cont.d	<p>Clerks report</p> <ul style="list-style-type: none"> • Precept for 2023/2024 has remained at £10,656. To be paid in two equal payments of £5,328 in April and September 2023. • Corner of Church Lane – HCC have advised that unless there is a safety hazard to the public then it's considered a low priority and they will not get involved in neighbour disputes. If there is a trip hazard or obstruction on the highway, then this need to be fault reported each time and if the issue requires action, then their contractors will carry this out. Residents complaining can raise a fault report on 0300 123 4047. Regarding the parking spaces, they have sent letters to have the parking bays cleared previously out of courtesy rather than necessity, ultimately the highway was safe so considered low priority. There was a mention of poison being put down, but this has not been reported to HCC via the GPC. There has been a report made for the logs, but they are not causing a hazard although on the highway, so again, consider this a low priority. • New owner of Stevenage skip hire has been in touch again (20.03.2023) and he has reminded drivers not to drive through the village. They welcome any GPC councillors to view their site operation; this can be done via the Clerk. • King Charles III Coronation - The Clerk has made an application for the road closure of Ponside should Graveley Village Hall/St Mary's Church wish to organise a street party and will request they advise her asap on which day they would like the road to be closed. Bunting was suggested around the pub railings. There was some discussion on previous celebrations. No other commemoration suggestions were put forward. <i>Action: The Clerk will send a note to the Village Hall and St Marys Church to offer further support and contact for the GPC [Completed on: 22/03/2023 & 26/03/2023].</i>
23/030	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council on Tuesday 18th April 2023.</p> <ul style="list-style-type: none"> • Planning application - 23/00545/FPH. • Review of the litter picking schedule.
	Meeting closed at 8.45pm

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