

**Graveley Parish Annual Council Meeting Minutes
of the Full Parish Council taken on Tuesday 19th May 2020 at 8pm via video conferencing**

Council members present:	Councillor Martin Griffin – Chair Councillor Helen Lumley Councillor Rob Millard – Vice Chair Councillor Gill Shenoy
In attendance	Danielle Galvan (Clerk/RFO to the Council) Cllr George Davies Cllr Steve Jarvis Cllr Terry Tyler
Agenda Item and minute number	Summary
20/001	To elect a Chair of the Graveley Parish Council Resolved. Cllr Martin Griffin proposed by Cllr Lumley, seconded by Cllr Shenoy. Unanimously agreed. Cllr Griffin – Chair.
20/002	To elect a Vice Chair of the Graveley Parish Council Resolved. Cllr Rob Millard proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed. Cllr Millard – Vice Chair.
20/003	Apologies Cllr Luke Crouch, PCSO Becki O’Driscoll and PC Gary Pugsley.
20/004	Interests a) To receive declarations of interest from councillors on items on the agenda. None. b) To receive written requests for dispensations for declarable interests. None. c) To grant any requests for dispensation as appropriate. None
20/005	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 17 th March 2020 as a true and accurate record of proceedings. Resolved. Proposed Cllr Griffin, seconded by Cllr Millard that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
20/006	Public Issues. No members of the public were present.
20/007	Reports from County & District Councillors, Police and others It was reported that all food and garden waste bins are now being collected and the NHDC are looking into compensating residents in some way as this is a paid service. Playgrounds for children remain closed. The local plan for the NHDC was put on hold, but will be held on line and trials are in progress. The NHDC AGM will be held on line on 4 th June 2020 at 7.30pm.

Graveley Parish Council

Signed _____

19th May 2020 Minutes (Draft)

Dated _____

	<p>It has been agreed that the joint administration between Labour and Liberal Democrats will continue for another year. The Planning Control Meeting will be held on line on 28th May 2020 at 7.30pm.</p> <p>HCC have been concentrating on dealing with the impact on Covid related issues in care homes with regards to capacity and ensuring they are adequately staffed. Highways programme and the plan to patch the B197 from A1(M) junction to Graveley Lane has been postponed, but will be notified once it has been decided when to carry out this work. Grass cutting has been restarted and recycling is open again and other roadwork activities. The sign for the Church will be installed and it is anticipated that the HCC will be in touch with the Clerk in a few week to arrange this.</p>
20/008	<p>Finance To authorise payments to:</p> <p>a) Payment to Graveley Village Hall £90.00. (Oct 2019 – March 2020). Resolved. Proposed by Cllr Lumley, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>b) Payment to HAPTC – Annual subscription £209.12. Resolved. Proposed by Cllr Millard, seconded by Cllr Shenoy. Unanimously agreed.</p> <p>c) Payment to Came & Co – Ecclesiastical Insurance £871.02. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed.</p> <p>d) To approve the GPC 2019/20 Accounts. Resolved. Proposed by Cllr Millard, seconded by Cllr Lumley. Unanimously agreed.</p> <p>e) To approve to take GPC 2019/20 Accounts to same accountant that audited them last year - and for a provisional sum of up to £50 for that audit. Probably in the form of a voucher for the Wine Society or similar. Resolved. Proposed by Cllr Shenoy, seconded by Cllr Lumley. Unanimously agreed.</p>
20/009	<p>Planning To consider planning applications received.</p> <p>a) 20/00845/FPH - Single storey rear extension following demolition of existing conservatory. 6 High Street, Graveley, Hitchin, Hertfordshire, SG4 7LB. Councillors supported this application. Resolved. Proposed by Cllr Lumley, seconded by Cllr Griffin. Unanimously agreed.</p> <p>b) 20/00840/LBC - Internal alterations including removal of plasterboard finishes in Master Bedroom and minor works to 1950's extension. The Grange, 31 High Street, Graveley, Hitchin, Hertfordshire, SG4 7LA. Councillors supported this application. Resolved. Proposed by Cllr Griffin, seconded by Cllr Lumley. Unanimously agreed.</p> <p>c) To consider planning applications received during the period (Thursday 14th May and Tuesday 19th May 2020). None.</p>

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20/010	<p>Clerks report – Correspondence received and outstanding action points.</p> <p>The clerk has contacted the litter picker with a view to arrange some litter picking on an ad hoc basis after the Bank holiday weekend. The Clerk to check on existing protective clothing and equipment used by the litter picker to ensure safe working practices.</p> <p>£350.00 has been received from the HCC for the sign for the Church. The Clerk thanked Cllr Jarvis for this on behalf of the GPC.</p> <p>The Clerk reported three broken manhole covers on the corner of High Street Church Lane and a blocked drain cover High Street and Oak Lane. HCC have already been out to assess.</p>
20/011	<p>Items for consideration at next meeting</p> <p>To suggest agenda items for the next meeting of the Parish Council on Tuesday 16th June 2020 (Expected to be via video conferencing, to be advised). None.</p>

The meeting closed at 8.22pm.

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