

**MINUTES**  
**Graveley Parish Council's Meeting**  
**Tuesday 17<sup>th</sup> January 2012 8pm**  
**held at Graveley Village Hall**

**Present:** Chairman -Mr Alan Lines (AL) Vice Chair- Mr Peter Bracey (PB) Tony Bracey (TB), Steve Firth (SF) and Mrs Joyce Andrews (JA) HC Cllr. Tony Hunter.

Members of the public were also present

**Apologies** – Cllr. Cathryn Henry (CH)

**Declarations of interest** None

**Approval of minutes** - The Minutes of the 20th December 2011 were approved and signed with the following amendment- item 5a third line: for GEG read PPP3.

**Matters Arising**

**1) Highways Report.**

*Peter Bracey*

**a) Footpaths-** AL has contacted Anne Conchie, RA Footpaths Secretary, she will in due course send forms to the people who have contacted her re the adoption of the footpaths (see minutes 20<sup>th</sup> December 2011)

**b) Re-surfacing Graveley High Street-** This is part of Herts Highways Integrated Works Programme and still has to be finally signed off. PB to chase for a date when work will commence.  
**PB**

**c) Neighbourhood Planning-** AL and PB attended a meeting with NHDC re Neighbourhood Planning on the 13 Jan 2012 and NHDC recommend we bide our time before launching the Graveley Neighbourhood Plan until their Local Plan is issued for consultation which is imminent. As regards housing our plan cannot reduce the number of new dwellings suggested by NHDC's Plan but could increase the number and it must be in general accord with NHDC's policies. It is most likely that the village core boundary will be adopted as drafted which would allow infilling and development within that core only. We therefore await NHDC's consultation launch.

**AL/PB**

**d) Church Lane Closure-** A letter was sent to Alan Bardett, Chairman of JMP, regarding the closure/modification of Church Lane in light of the possible increase in traffic if the Roundwood development takes place. The letter has been passed to Roger Flowerday and it is on the JMP agenda for 30<sup>th</sup> January 2012-he will get back to GPC.

**JT**

**e) Highways Assessments For Planning Applications-** PB has written to Peter Lilley, MP. seeking advice on the process used for Highways assessments as part of the planning process. The letter has been answered but with no satisfactory conclusions. PB read out a draft letter he intends to send to Peter Lilley which was approved by GPC.

**PB**

## 2 Planning

*Tony Bracey*

### Planning Applications

a) None received

b) **B197 Waste Station-** A member of the public has pointed out that the hedge on the boundary of the new Waste Station has been removed. TB has spoken to Ian Leech to ascertain if the hedge was on the plans Ian Leech will carry out a site visit and report back.

**TB**

c) **Waste Bins-** The ones for installation around the Village Pond have been delivered to TB who together with PB has fitted them into their new positions. GPC expressed their grateful thanks.

d) **Jack's Hill Farm-**Planning Application still to be decided by NHDC.

### 3) Financial Report

*Steve Firth*

a) **Section 106 Money-** The amount due from the Oak Lane development has been paid to NHDC. PB to chase Stuart Izzard for the payment outstanding for bus shelter and also the monies applied for the information boards.

b) The £250 float towards the fete has been repaid.

c) Bank balances are £6000 and £9000 approximately.

**PB**

b) **Precept for 2012/13-** It was agreed that our requirements for the next financial year should stay the same. Clerk has written to Tim Neill, Accountancy Manager at NHDC with our precept requirement for this period is £6,000.00 and a copy of the relevant minutes.

### 4) Playground

*Joyce Andrews*

a) **Repairs to playground equipment-** CPM's latest quarterly inspection report showed one new item that was not on the agreed list of repairs-*Reinstate grass to alleviate trip hazard on manhole cover.* Clerk to contact them and ask for a figure to cover this small extra so that it can be included in the repair work already ordered.

**JT**

b) **Funding-** JT and JA have completed the forms for a Lottery Grant for new playground surfacing and it has been emailed to them and a confirmation has been received. We hope to hear from them in early February for their decision.

c) **Litter bin in playground-** JA pointed out that the bin had not been emptied. TB to contact Jamie Sells at NHDC.

**TB**

d) **Re surfacing of the Playground-** JA asked that it be Minuted that if the grants applied for were not forthcoming that the 'wetpour' system be paid for out of GPC funds as she felt that this was a very necessary improvement on the Playground safety.

e) **Ground Rent Playground**-AL received a message from NHDC Finance Dept at Gernon Road that the Ground Rent has not been paid (£30.00 pa). Clerk confirmed that he had not received the invoice and will have a word with the Finance Dept to send a copy so that it can be paid

**JT**

#### **5) Any Other Business.**

a) **Information Panels**- Clerk has contacted Cllr's Lee Downie no reply received, Cathryn Henry has pledged £200.00 ( 2011-12) and Tony Hunter has pledged £1,000 ( 2012-13) from their discretionary Grant allowance. Clerk to complete TH's Locality budget form and also thank Cathryn and Tony for their support.

**JT**

b) **Date of October Meeting**- St Mary's church requested that they could use GVHall on October 17<sup>th</sup>. As the Village Hall has been pre-booked for the usual GPC meeting date it was agreed that we meet be Tuesday 23<sup>rd</sup> October 2012 instead. Don Presland has been informed.

c) **Grass Cutting Churchyard**- As the GPC income is greatly reduced by the recent Parish split with Great Ashby the payment of this was discussed and it was agreed to pay 100% of the invoice listed below for 2011 but GPC reserves its position as to future years. JA pointed out that the amount paid by GPC for this was a significant part of our precept income. GPC urged the church to get more quotations in for 2012.

d) **Queen's Jubilee Celebrations** a member of the public raised the coming Jubilee and whilst it is early days there was interest in holding a street party for villagers at Pondsides. The GPC in theory support this celebration but asked for more information so that they can gauge their input.

#### **6) Correspondence Received.**

a) **HCC Waste Development Framework**: info update.

b) **Highways Reports for Planning Applications**. Reply Peter Lilley to PB

#### **7) Cheques Issued**

a) **Bullards Grass Cutting Churchyard 2011** £1124.45 plus vat

b) **Clements Play Management** £48.00 inc vat Playground inspection

c) **RoSPA Playground** £86.40 plus vat (including credit note)

**The next GPC meeting will be at Graveley Village Hall  
on Tuesday 21<sup>st</sup> February 2012 at 8pm.**

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