

**MINUTES**  
**Graveley Parish Council's Meeting**  
**Tuesday 20<sup>th</sup> September 2011 8pm**  
**held at Graveley Village Hall**

**Present:** Chairman -Mr Alan Lines (AL).Vice Chair- Mr Peter Bracey (PB) Tony Bracey (TB), Steve Firth (SF) and Mrs Joyce Andrews (JA)

A member of the public was also present

**Apologies** – NHDC Cllr. Cathryn Henry, PSCO C Tizard and our new PC Chris Suckling, who replaces PC Bridget Jones.

**Declarations of interest** – Peter and Tony Bracey ( see Notice Board a) below)

**Approval of minutes** - The minutes of the 16<sup>th</sup> August 2011 were approved and signed.

**Matters Arising**

**a) New Notice Board** - Clerk has quotes(3) for erection of the Notice Board, which has now been delivered and it was decided that Jamie Logan (J D L Construction) quote be accepted, Clerk to write and inform him of GPC decision. To install after hedge cut back and PB and AL to liaise with him.

**JT (done)**

**1) Highways Report.**

*Peter Bracey*

**a) Oak Lane drop kerb:-** Works order has been raised.

**b) Slip Road-** at the foot of North Road work has been held up as the necessary permits still have to be issued. The work will last up until Christmas (2011) as there are telephone cables that need extra care when carrying out the work.

**c) Hedge next to bus stop and adjacent lay-by** to be cut back and weeds in lay-by to be weed killed, which is in hand as this needs to be carried out before the new notice board is erected.

**d) Footpath next to post box** to be repaired and it is in hand..

**e) Grass verges in Ashwell Close** belong to North Herts Homes not Highways. Clerk has emailed and phoned (no one answers) Michelle Radley who is the responsible officer for this area. Clerk to write to the head of North Herts Homes, enclosing the relevant email and urge action.

**JT**

**f) Chippings store** PB and a local resident had a meeting with Highways (Andy Turner) Work will take place in November to remove the pallets and tidy up the area and recycle the chippings that are there.. This site will only be used for storage which should help with the traffic problem. The old Haulage Yard (1a High Street) will also be used for storage.

**g) Sewer problem-**PB to chase up Liz McBreen at Anglia Water to get the report that was promised some time ago.

**PB**

**h) High Street-** The resurfacing work is scheduled for 2012 and we hope for confirmation of this in February 2012.

**I) Herts Highways' complacency-** no reply received from Tony Hunter Cllr Cathryn Henry will chase.

**j) Hedge cutting-** overhanging footpath between the two PH in High Street PB to arrange trimming back

**PB**

## **2 Planning**

*Tony Bracey*

### **Planning Applications**

**a)NHDC Planning App.** Ponside Cottage, Graveley-Car port and log store. Recommended for approval.

**JT (done)**

**b)NHDC Planning App** Graveley Hall Farm-single storey side garden room. Recommended for approval.

**JT (done)**

**a) Waste Bins-** These were due to be replaced around the pond at the last Bank Holiday, Jamie Sells is confident that they will be replaced this month. It also seems that the play ground bin is being emptied by Veolia. JA to keep an eye on this and report at the next meeting. The bins around the pond at present to be stored by TB until a decision is made as the usage of them.

**TB/JA**

**b) Litter Picker-** A discussion was had regarding the need of a litter picker on a part time basis. It was agreed that we put this on hold and see if the litter problem does require some action.

## **3) Financial Report**

*Steve Firth*

**a) Bus Shelter Grant money and 106 Money-**SF to let AL know when this is paid to us and will check on the next Bank Statement

**SF**

**b) Trade Refuse Invoice/Credit Note-** Clerk has received a credit note for the 2008 invoice NHDC raised in error ( dog bins emptying) and the refund promised of £38.20 ( for trade waste bin emptying) has now been agreed by NHDC Finance Dept and will be paid by BACS.

**c) Transfer of monies-** from the GPC's savings account to the current account this has been carried out.

d) **Precept-** NHDC second payment of £3,000 will soon be paid by BACS.

e) **Graveley Env. Group** Letter of ack for £200.00 from GPC

#### 4) **Playground**

*Joyce Andrews*

a) **Playground Inspection** RoSPA have at last supplied the schedule with recommendations on work that needs to be carried out- none of the items were urgent. Clerk has contacted - *Ann Edwards re invoice 231810 09/09/2011 We have received your invoice for £246.00(inc vat) it was agreed that because of various reasons the charge would be £63.00 plus vat Please let me have a credit note so that we can pay the agreed amount.*

b) **Repairs to playground equipment-** It was resolved to ask for 3 quotations for the repairs to Play equipment as set out by Cllr J Andrews after JA and AL had carried out a site meeting.  
**JA**

c) **Funding-**It was resolved to apply to NHDC at our next meeting for grant funds for playground surfacing (based on estimated costs of £8500+VAT). JT and JA to complete the forms and seek other sources of funding also. (Lottery Rewards For All and Luton Airport).  
**JA/JT**

d) **Matting-** JA has investigated the cost of matting to go under the equipment replacing the bark and is awaiting one more quote from a rubber 'wet pour supplier'. Discussed next GPC meeting.  
**JA**

#### 5) **Any Other Business**

a) **Planning Guidelines-** It was resolved that the Chairman write to P Lilley expressing our concern at the wholesale scrapping of the current planning guides and copy in our local Cllrs as well as Eric Pickles, Weston PC and GACCo.

b) **New Mower etc.** PB agreed to complete NHDC grant request forms for this (Envir. Improvement Fund and money for hedge and grass cutting. Also for occasional litter picking. Limit is £1000.

#### 6) **Correspondence Received.**

a) Herts Air Ambulance appeal- no action

b) Herts Traffic/Transport Report 2010-to PB

c) HCC Bus and Interlink strategy information-to JL

d) Herts Waste Core Strategy Policies details

e) North Herts Parish/Town conference November. Noted

f) North Herts Parish Network Meeting 6<sup>th</sup> October at 7.30pm AL will participate if any one wishes to go contact him.

g) Local Councillors' Guide, latest edition. JT to purchase if cost around £15.

h) CDA Herts Community Enterprise meeting Noted

#### 7) **Cheques Issued**

a) Clerks Petty Cash £91 62

- b) Fitzpatrick Woolmer -- Noticeboard £1,534.24 (inc vat)
- c) CPRE £29.00 (no vat) Annual membership subscription
- d) Society of Local Council Clerks £30.00 (no Vat) Annual Membership Subscription

**The next GPC meeting will be at Graveley Village Hall  
on Tuesday 18<sup>th</sup> October 2011 at 8pm.**